ORDINARY GENERAL MEETING MINUTES

Date	Time	Venue
27/01/2022	7.00pm	Via Zoom

Chaired by	Keith Truscott (KTr)
Recorded by	Sharon Davey (SD)
In attendance	Julie Floyd

Trustees Present	Abbrev.	Position
Ann Chapman	**AC**	***Resident* Trustee**
Lynn Clarke	LC	*Resident Trustee*
Vacancy St D		*Resident Trustee*
Vacancy St D		*Resident Trustee*
Matt Nicholls	MN	*Resident Trustee*
Vacancy SS/N/T		*Resident Trustee*
Julie Broad	JB	*Resident Trustee*
Keith Truscott	**KTr**	***Cllr.Trustee SS***
Karen Taylor	**KT**	***Cllr Trustee SD***
Tanya Edmunds	**TE**	***Cllr.Trustee SD***
Julia Clarke	**JC**	***Cllr.Trustee SD***
Jennifer Burnett	**JB**	***Cllr.Trustee SD***
Mike McLenning	MM	*Cllr.Trustee CC*
Dick Cole	**DC**	***Cllr.Trustee CC***
Apologies		
Lynn Clarke	LC	*Resident Trustee*
Matt Nicholls	MN	*Resident Trustee*
Julie Broad	JB	*Resident Trustee*
Mike McLenning	MM	*Cllr.Trustee CC*
Quorum requirements	**7**	

1.	**Welcome** KTr welcomed everyone to the meeting.	
2.	**Attendance by WILD Young Parents Project: to answer questions on grant application 0821093** WILD Young Parents were asked to attend but no response to date. Will be invited to March 2022 meeting or will be required to submit a fresh application.	
4.	**Approval and Matters arising from previous minutes: 28th October 2021** The minutes were accepted as a true record. AC proposed JC seconded, all in favour. TE abstained as she did not attend the meeting.	
5.	**Matters Arising** a) **Look at how to get information on resident voice/survey: publicity**. An article has been uploaded to Facebook and sent to St Dennis and St Stephen Community Newsletters. DC advised that it was included in his latest newsletter. It was suggested that more regular news items need to be placed on social media and promoted within the St Dennis Neighbourhood Plan questionnaire. b) **Trustees.** Unfortunately, Jo Lake's has stood down as a resident trustee. It was agreed to promote the vacancy. AC had offered to be a resident trustee. JF/AC left	**DC/SD**

	the meeting. Trustees then discussed and agreed to AC becoming a trustee. All agreed. c) 6a) **Treasurer Update**. Cornwall Council were invoiced for their contribution, and it has been received. d) 7b) **Seadog.** Seadog IT were informed of the contract closing, no invoices have been received.	
6.	**Finance/Treasurer's Report** **a) Update.** JB gave a verbal update: £127,956.71 income received over past 12 months; £178,476 awarded in grants, bank account as at 31 December 2021 is £485,320.23. **b) Online banking.** SD reported that the application for online banking had been unfortunately rejected but no reason given. It was recommended that JB be added as a signatory, then online banking application will be applied for. It was noted that HSBC personnel are very helpful. **c) Admin Invoice.** An invoice was presented by the Administrator for work undertaken. This was approved for payment. Proposed: KT, seconded JB.	**SD/JB**
7.	**AOB** a) **2022 AGM.** Previously AGMs had been held in April, however due to covid the 2021 AGM had been online in July. Following discussion, it was agreed to hold a face-to-face AGM in June/July possibly at Treviscoe Community Centre. Proposed KTr, seconded KT. It was also agreed to use RoweDowrick Associates to audit the accounts. **b) ICO.** Unfortunately, the Data Protection Fee has not been renewed. It was agreed to set up a direct debit asap. Proposed KT, seconded JB. All agreed. **c) Chair for next meeting.** KTr proposed TE, seconded by JC. All agreed. **d) Treviscoe Community Centre.** JF gave a brief history, and explained that the new Committee created in 2020 had been busy organising the reopening of the Centre. Unfortunately, little maintenance had been undertaken over the past 10-15 years so there is a 'wish list' of projects required. KTr queried if the projects were to be undertaken all at once, or in stages. JF responded it is still a wish list, but the Committee needed to obtain quotes. SD asked if any other funders had been considered. JF said that were approaching the Community Trust initially but would then review other funders. JC recommended that the grant criteria be forwarded and include a list of items that the Community Trust could fund. KT suggested Treviscoe one quote or alternatively quotes for various work. JC advised that the Community Trust cannot advise what it could fund at the scoping stage, but an application would give trustees something to consider.	**JB** **SD** **SD**
7.	**Date of Next Meeting** 24th March 2022	**SD**
	The meeting closed at 8.12pm.	

Minutes agreed as an accurate record of the meeting

………………………………………………………………..Chairs Signature

………………………………………………………………..Chairs Name

……………………………………………………………….. Date